

*NOTICE: To the Active, Active Life and Life members of the association; these revisions to Constitution and By Laws were approved by the NEACOP Executive Committee on July 15<sup>th</sup> 2021 for ratification at the annual meeting of the association pursuant to Article VI, Sec. 7 of the By Laws and will be presented to the membership at the Annual meeting at the NEACOP Conference Tuesday Oct 5<sup>th</sup> at Mills Falls at the Lake Meredith NH.*

## **PROPOSED REVISIONS TO THE NEACP CONSTITUTION AND BYLAWS**

### **CONSTITUTION AMENDMENTS**

#### **ARTICLE II – MEMBERSHIP**

Revise Article II, Sec. 4. to authorize the Executive Committee to approve NEACP Life Memberships by a three-fourths vote at a lawful meeting assembled, therefore eliminating the requirement for further approval by the general membership.

Sec. 4. Life membership shall **be approved** not be granted under Section 4-A except by a majority vote of the Executive Committee in lawful meeting assembled, and further, the individual receives a three-fourths (3/4) affirmative vote of the Active, Active Life, and Life members present at any Annual or Regular meeting of this Association.

#### **ARTICLE IV – ASSOCIATION OFFICERS**

Revise Article IV, Sec 2 and 3. to update the procedure to the nomination of Officers and members of the Board of Directors by authorizing the President or Vice President of each member state to hold either an electronic or in person meeting of all members of the respective states for the purpose of nominating respective members for election to office and eliminating the present specified duties of a Nominating Committee.

Sec. 2. Each of the New England States, as previously defined, shall be represented among the President, five (5) Vice-Presidents, and Sergeant-at-Arms and shall be the legal representatives of the Association for their respective states.

Accordingly, the succession in office shall commence with Sergeant-at-Arms and progress until the office of President is reached, and the cycle will commence again. However, the holder of each office must meet the requirement in the office according to the schedule set forth above.

The President and/or Vice-President of each state shall **at his/her option** hold **an electronic or in person** meeting of all members of the New England Association of Chiefs of Police from their respective states **prior to or** present at the Annual **Conference Meeting** of the Association, after causing an announcement of such meeting to be held. ~~given at a formal Conference Meeting and, further, such notice shall be posted on a bulletin board in a prominent place and in such a manner as to come to the attention of such members.~~

This meeting under the Chairmanship of the President and/or Vice-President will consider Candidates for the offices of the Association as set forth in Article IV, Sec. 1, and two (2) members for the Board of Directors. A majority of the Active, Active Life, and Life members present and voting at such meeting will be required for its endorsement/**nomination**. A majority of the Active, Active Life, and Life members

attending the State Meeting, from the participating State ~~either electronically or in person as the case may be~~, are required for the quorum to hold such meeting and vote such endorsement/~~nomination~~. The meeting Chair will report to the ~~Parliamentarian and the Executive Director Nominating Committee~~ the date and time of the meeting, ~~the place~~, the existence of a quorum as set forth herein, and the results of the meeting. The meeting referred to herein must be held at least one (1) day before the actual balloting at the ~~Annual Association Meeting Conference~~ commences.

Sec. 3. There shall be a Nominating Committee composed of six (6) Active, Active Life, and Life members, one (1) from each State appointed by the President, who shall also designate the Chairman of this Committee. It shall be the duty of this Committee to nominate Officers as prescribed in Article IV, Sec. 1 of this Constitution, together with membership on the Executive Committee as set forth in Article VI, Sec. 2. The Nominating Committee shall accept those nominations resulting from the meeting set forth in Article IV, Sec. 2. ~~shall be presented for formal election at the Annual Meeting~~. Nominations may also be made from the floor during ~~the Annual Conference Meeting~~ for Secretary and Treasurer only. Nothing herein shall prevent the same person from being nominated and elected to both the offices of Secretary and Treasurer.

Revise Article IV, Sec. 6 and 6A. to clarify the selection/nomination and removal processes for the Executive Director and the Parliamentarian; both of whom shall be nominated by the President and approved by the Executive Committee; it further authorizes the President to remove the Executive Director for cause with approval of the Executive Committee; and authorizes the President to remove the Parliamentarian with approval of the Executive Committee.

Sec. 6. There shall be an Executive Director and a Parliamentarian, ~~both of whom shall serve for one (1) year, or until their successors have been chosen. They will be~~ ~~The Executive Director shall be~~ nominated by the ~~incoming~~ President subject to approval of a majority of the Executive Committee. ~~and t their lawful meeting prior to the Annual Conference Meeting.~~

~~The Executive Director may be removed for cause by the President subject to approval by a majority vote of the Executive Committee. Sec. 6A. The Parliamentarian shall be nominated by the President subject to approval of a majority vote of the Executive Committee. The Parliamentarian may be removed by the President subject to approval by a majority vote of the Executive Committee.~~

## **ARTICLE V – POWERS AND DUTIES OF OFFICERS**

Revise Article V, Sec. 3. and Sec. 5. to specify the Executive Director has responsibility to assist with the preparation of the Annual Budget and to clarify authorities regarding the dispensing of funds.

Sec.3. Executive Director: He/~~she~~ shall have charge of the affairs of the Association under the direction of the Executive Committee. He/~~she~~ ~~shall be responsible to assist with the preparation of the Annual Budget.~~

Sec. 5. Treasurer: It shall be the duty of the Treasurer to receive all general funds belonging to this Association and to pay all orders drawn on him/~~her~~ by vote of the Association or ~~the Executive Committee~~ during the time intervening between the Association ~~or Executive Committee~~ meetings. ~~by the Executive Committee when signed by the President and the Secretary.~~ He/~~she~~ shall pay all orders drawn on him/~~her~~ by the President and countersigned by the Secretary ~~or when drawn on him by the Executive Director and countersigned by the President or the Secretary~~ to defray the expenses incurred in holding Executive

Committee meetings, in accordance with Sec. 3 of Article VI of the Constitution **or when otherwise incurred.**

He/she shall make a full report at the Association meetings of all monies received and disbursed by him/her. He/she shall give bond to the Association in the amount and form fixed by the Executive Committee; the cost for said bond shall be paid by the Association. He/she shall promptly deliver up all monies, books, papers, and other property of the Association to his successor in office or to whomsoever the Association may delegate to receive the same.

## **ARTICLE VI – EXECUTIVE COMMITTEE**

Revise Article VI, Sec. by adding new section 6A to require the timely review and approval of the Annual Association Budget and provide a procedure for making adjustments during the fiscal year.

**Sec. 6A. (NEW) Adoption of the Annual Budget: The Executive Committee shall have responsibility to review, amend and/or approve the annual budget prior to commencement of the fiscal year. Failure to do so shall result in default to the prior year budget. The Executive Committee may upon request by the Executive Director and/or the Treasurer and an affirmative recommendation by the Budget and Finance Committee approve amendments during the fiscal year by a two-thirds vote.**

## **AMENDMENTS TO THE BYLAWS**

### **ARTICLE 1 - ADMINISTRATION**

Revise the Bylaws by replacing Article I, Sec. 1 and 2 to establish a budget approval process inclusive of the Executive Director, Treasurer, the Budget and Finance Committee with final approval by the Executive Committee; and further to sequentially re-number the remaining Articles and subsections for consistency.

**Sec. 1. The Executive Director shall annually, in cooperation with the Treasurer, prepare the Association Annual Budget for presentation to the Budget and Finance Committee.**

**Sec. 2. The Budget and Finance Committee shall review and adjust where appropriate the proposed budget and submit its recommendation to the Executive Committee for review and approval prior to commencement of the fiscal year.**

**Red – New Language**

**~~Cross-out~~ – Language being replaced**